

Board of Trustees
Hagerstown Community College
11400 Robinwood Drive
Hagerstown, Maryland 21742-6590

ACTION

Subject: Information Security Program Policy (8098)

Date: March 19, 2024

BACKGROUND:

16 C.F.R. § 314 has been updated to implement 501 and 505(b)(2) of Gramm-Leach-Bliley Act. These new regulations require the College to maintain an Information Security Program (ISP), which requires the college to maintain an updated security posture, and ensure employees receive annual security training. The ISP also requires the IT department to provide an annual update to the Board. The update will include an overview of the College's security posture and a list of any significant security incidents at the college.

If approved, the Policy being presented indicates that the College acknowledges these requirements and dictates that the ISP will be updated and documented. The attached draft Policy 8098, Information Security Program Policy, is presented for review and consideration.

RECOMMENDATION:

To approve the Information Security Program Policy (8098).

Prepared by: Craig Fentress

Recommended by:



Title: Sr. Director, Information Technology

James S. Klauber, President
